



TEISHA M. MECHETTI

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PORTFOLIO: teishamechetti.com | **LINKEDIN:** <https://www.linkedin.com/in/teishamechetti>

RECOMMENDATIONS: <https://bit.ly/profress> | **CV/RESUME PROFILE:** [Bold Profile](#)

SUMMARY

Innovative Management Consultant with a strong record of delivering impactful changes to company culture and operational practices. Excels in project management and utilizing business knowledge to drive success. Focused project manager bringing several years of developing continuous improvements throughout planning and implementation phases of projects. Demonstrated history of establishing and enforcing adherence to standards of excellence.

PROFESSIONAL EXPERIENCE

Chief Operating Officer/Co-Owner/Operator / Bateman & Associates - Prescott Valley, AZ *03/2023 - Current*

- Implemented efficient client data management systems and streamlined onboarding/triage processes for existing and new clients, ensuring a seamless transition onto the new Tax Software platform.
- Evaluating clients' financial data and tax history during intake meetings to assess the necessary services.
- Collaborated with tax and accountant specialists to devise project execution strategies.

Management Consultant / Universal Enterprise Solutions, LLC - Medford, Oregon *01/2021 - Current*

- Documented research findings and strategy overview with clients.
- Researched and led investigations to drive improvements and processes.
- Implemented unique methods and methodologies, which reduced and resolved issues.
- Regularly meet with clients to discuss expectations, to ascertain the best ways to meet projected goals.

Airbnb Host / Diamond in the Rogue - Medford, Oregon *12/2019 - Current*

- Created detailed listings on Airbnb with photos and accurate descriptions of the property amenities.
- Responded to guest inquiries in a timely manner by phone, email, or text.
- Organized and maintained a clean, safe, and inviting environment for guests.
- Greeted guests upon arrival and provided information about the property and local area.

Project Manager/Compliance Consultant / Teisha M. Mechetti - Eureka, CA *09/2013 - Current*

- Created detailed budget and schedules in alignment with specifications.
- Communicated with clients to convey deadlines, scope of work, and potential challenges throughout the project timeline.
- Modified project scope, cost, and implemented change management processes.
- Driven project delivery process by providing complex project management.
- Led subcontractor meetings to convey project requirements, scope, milestones, and regulatory criteria.

Co-Working Space Rentals / Think N' Tank Business Resource Center - Eureka, CA *01/2021 - 08/2024*

- Designed spaces suitable for a myriad of professional uses.
- Marketed spaces across a multitude of online directories.
- Managed all bookings, communications, and billing with co-working clients.
- Consulted with clients to determine their needs and preferences regarding office layout designs.

Principal/Startup Founder / AgDynamix - Eureka, CA *03/2016 - 12/2020*

- Consulting, including business management, planning, and compliance in areas of land use planning and regulatory compliance, serving the legal cannabis industry.
- Maintained up-to-date knowledge of statutory requirements and regulations.

- Identified and capitalized on the Compliance Services opportunity by leveraging strategic partners and resources.

Co-Founder/Partner/Compliance Advisor / CalCan Licensing - Eureka, CA

12/2017 - 03/2019

- Primary Founder and Manager to support licensing initiative.
 - Developed organizational methods and policies, implementing training initiatives in compliance with procedures.
 - Established working relationships with regulatory agencies.
 - Created document management and workflow systems.
 - Managed annual shareholder contributions, including the Annual Financial Audit.
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EDUCATION AND TRAINING

Associate of Science: General Agriculture
College of The Redwoods - Eureka, CA

12/2022

- Associates of Science in Agriculture.

High School Diploma
Fairport High School - Fairport, NY

01/2008

- Regent's Diploma with Emphasis on Business & Psychology.
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SKILLS

- Microsoft Office
 - Creative Cloud (Acrobat DC)
 - Quickbooks
 - Training & Development
 - Regulatory Compliance
 - Project Management & Coordination
 - Strategic Planning
 - Compliance Management
 - Planning and Execution
 - Business Analysis
 - Operations Administration
 - Process Improvement
 - Business Development
 - Organizational Development
 - Executive Leadership
 - Contract Negotiation
 - Business Administration
 - Policy Development
 - Change Management
 - Data Management
 - Problem Resolution
 - Team Management
 - Data Management
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PROFESSIONAL REFERENCES

- William Damron (Contracted Client Since 2016); 707-834-3111
- John Hayes (Contracted Client Since 2016); 707-312-2369
- Larry Goldberg: Sustainability Director/Mentor; 707-845-7272
- Ryan Kaplan: Financial Planner with World Financial Group); 415-980-0564
- Rebeca Villafana-Montesinos: Financial Planner with World Financial Group; 831-316-8194